



# ALLIANCE OF BEVERAGE LICENSEES

FOR A RESPONSIBLE LIQUOR INDUSTRY

## Door Staff Frequently Asked Questions

**Do I need to license my Bar Manager if he or she occasionally has to break up fights between patrons inside the bar or on the premise?**

No. If it is not in their primary job duty or description, they do not need to be licensed.

**What is the cost of the course?**

The cost of the course varies depending on the institution where you take it. The online course for example is \$315 including the cost of the exam. Some institutions may charge extra for the exam so be sure to ask.

**If I take the course online where do I write the exam?**

The exam can be written at the training institute nearest to you. If there is no institute close to you the Justice Institute will work with you to find the most convenient solution possible for you to write the exam.

**Is the cost for the license included in the course fees?**

No, the cost to get the actual license is additional. The cost of the license is based on the duration of the license: 90 day license = \$60, 1 year unrestricted license = \$120, 2 year license = \$180, 3 year license = \$240.

**Does my license have to be renewed?**

Yes, your license must be renewed. If you renew before it expires the cost is only \$60. You will have 2 months prior to expiry to renew at the \$60 rate otherwise renewal will be the full \$120. Expiration and renewal times will vary depending on the duration of the license you paid for originally.

**Why do I have to pay extra for the license? What is included in that cost?**

In order to get a license there is an application process which includes a criminal record check and finger printing, these processes cost money. The cost of the license covers all of the processes and their fees.

**Will my employer receive any information from my finger printing or criminal record check?**

No. Your employer will need a copy of your security guard license on file but no personal information is shared with them from your criminal record or background checks.

**I heard that I will be required to carry my license with me at all times and show it to anyone who asks to see it. This is not only inconvenient because I do not have a place to keep it on me but it is also a safety concern to show my identity and information to anyone who asks. Can there be an exemption to this rule for us?**

Yes, absolutely. You will only be required to produce your license to enforcement regulators such as: Police, Liquor Enforcement Inspectors and Security Services Act – Compliance & Enforcement Inspectors.